

WEBB COUNTY, TEXAS COMMISSIONERS COURT

PUBLIC NOTICE COMMISSIONERS COURT MEETING WEBB COUNTY COURTHOUSE 1000 HOUSTON STREET, 2ND FLOOR LAREDO, TEXAS 78040 June 25, 2007 5:30 P.M.

CALL TO ORDER BY THE HONORABLE DANNY VALDEZ, WEBB COUNTY JUDGE

- 1. ROLL CALL BY HONORABLE MARGIE RAMIREZ-IBARRA, WEBB COUNTY CLERK
- 2. PLEDGE OF ALLEGIANCE
- **3.** APPROVAL OF MINUTES FOR JUNE 11, 2007
- 4. APPROVAL OF BILLS, PAYROLL AND MONTHLY REPORTS
- **5.** COMMUNICATIONS
- **6.** Public Comment-This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of three (3) minutes within which to make any/all public comments.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

Honorable Danny Valdez, Webb County Judge

- **7.** Status report on the Webb County Court House Annex Building.
- **8.** Discussion and possible action to accept a donation for Webb County from the Fernando A. Salinas Trust, in the amount of \$2,500.00 for the Miss Texas USA Pageant.

Honorable Rosaura "Wawi" Tijerina, Webb County Commissioner Pct. 2

- **9.** Discussion and possible action to clarify the authority of the Commissioners to utilize account 001-0101-5005 (Commissioners Court budget) and ratify the hiring of three temporary employees assigned to the Webb County Tax Assessor's Office, the Public Defender's Office and the District Attorney's Office, and any matters incident thereto.
- 10. Discussion and possible action to authorize the Webb County Auditor to find the necessary funding in payroll savings to provide \$20,000.00 for account 001-6100-6201 (Utilities) to pay for utility services in Oilton, Bruni, and Mirando City, Texas. [Requested by Mario Garcia, Director; Account Number 001-6100-6201]

Honorable Jerry Garza, Webb County Commissioner Pct. 3

- **11.** Status report on the environmental assessment of the Veterans Museum. [Co-Sponsored by Rosaura "Wawi" Tijerina, Commissioner Pct. 2]
- **12.** Discussion and possible action on the status of the leases and/or tenants at the Veteran's Museum Building.
- **13.** Status report on the sale of the Webb County Detention Center Property.

Commissioners Court

14. Discussion and possible action to institute a Civil Service Commission for all Webb County employees.

MEDIA BREAK

Line Item Transfers

15. Discussion and possible action to approve the following line item transfers for the following departments:

Constable Tino Juarez, Pct. 4 From: Acct. #001-2502-5601 Administrative Travel Acct. #001-2505-6007 Dues & Membership Acct. #001-2502-6402 Repairs & Maint, Equip	\$1,500.00 \$ 500.00 <u>\$ 700.00</u> \$2,700.00
To: Acct. #001-2502-6204 Fuel & Lubricants	\$2,700.00
Margie Ramirez Ibarra, County Clerk From: Acct #005-1120-5001 Payroll To: Acct #005-1120-5005 Temporary Part Time	\$7,000.00 \$7,000.00
From: Acct #009-1120-5001 Payroll To: Acct #009-1120-5005 Temporary Part Time	\$2,000.00 \$2,000.00
Raul Elizondo, Facilities Director From: 001-0101-5001 Payroll Savings 001-0106-5001 Payroll Savings	\$35,000.00 \$25,000.00
To: 001-0106-6401 Repair & Maint of Buildings	\$60,000.00
Mario Cavazos, Radio Communications Director From: 001-0103-5601 Administrative Travel 001-0103-6403 Repairs of Maint. of Vehicles	\$500.00 \$300.00
To: 001-0103-6204 Fuel & Lubricants	\$800.00
From: 001-0103-6011 Training & Education	\$450.00
To: 001-0103-6205 Materials & Supplies	\$450.00

Jaime Alvarado, MIS Director

From: 001-0500-6402 Repairs & Maint. Equipment \$2,000

To: 001-0500-6205 Materials & Supplies \$2,000

Jose Luis Ramos, Road & Bridge Director

From: 010-7002-6011 Training & Education \$ 3,000.00 To: 010-7002-6014 Equipment Rental \$ 3,000.00

From: 010-7001-5601 Administrative Travel \$ 1,000.00 To: 010-7001-6004 Telephone \$ 1,000.00

Mike Cabello, Interim Engineer

TWDB Wastewater Project Funds

Fund 646

Description	From: Acct. No.	Amount
Prof. Services		
Leg.	646-8005-6022-2	\$69,000.00
Prof. Survey	646-8005-6022-5	\$34,767.08
Prof. Geodic	646-8005-6022-6	\$750.00
Design Phase	646-8005-6023-6	\$13,915.87
O&M Manual	646-8005-6791-2	\$4,592.05
Contingency	646-8005-6791-3	\$82,119.91
Total		<u>\$205,144.91</u>

	Fund	646
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Description	To: Acct. No.	Amount
Construction		
Phase	646-8005-8801-8	\$205,144.91
Total		<u>\$205,144.91</u>

<u>Fund 647</u>

Description	From: Acct. No.	Amount
Contingency	647-8006-6791-3	\$6,000.00
Total		<u>\$6,000.00</u>

Fund 647

Description	To: Acct, N	lo.	Amount	
Construction Phase	647-8006-880	1_8	\$6,000.00	
Total	047-0000-000	_	\$6,000.00	
TWDB Water Project	ct Funds	•	, - ,	
Fund 648				
Description	Fro	m: Acct.	No.	Amount
Testing	648	-8006-602	22-8	\$4,835.47
Contingency	648	-8006-679	91-3	\$386,606.09
Water Loan Interes	t 648	-8006-360	01	\$63,320.32
Total				<u>\$454,761.88</u>
Fund 648	-			
Description		Acct. No		Amount
Construction P	nase 648	-8006-880	01-11	\$454,761.88
Total				<u>\$454,761.88</u>
Fund 649				
Description	Fro	m: Acct.	No	Amount
Testing	_	-8005-602	_	\$4,930.00
Water Interest		-0300-360	-	\$133,887.70
Contingency		-8005-67		\$18,480.00
Design Phase	649	-8006-602	23-6	\$14,098.05
Prof. Geotec	649	-8806-602	22-6	\$1,500.00
Total				\$172,895.75
<u>Fund 649</u>				
Description	_	Acct. No		Amount
Construction Phase	649	-8005-880	01-11	<u>\$172,895.75</u>
Total				<u>\$172,895.75</u>

Honorable Elma T. Salinas Ender, 341st District Court

16. Discussion and possible action to approve the following changes in the 341st Judicial District Personnel Budget funded from payroll savings:

Slot #0168 Civil Docket Coordinator from \$1,796.33 to \$1,874.26 per pay period.

Slot #0169 Criminal Docket Coordinator from \$1,796.33 to \$1,874.26 per pay period

Slot #0170 Court Administrator from \$1,860.31 to \$1,942.31 per pay period

Slot #0171 Assistant Court Clerk/Court Interpreter from \$19.79 to \$21.46 per hour

Slot #1530 Bailiff from \$20.99 to \$22.00 per hour

County Attorney

- 17. Discussion and possible action to enter into a twelve (12) month (September 1, 2007 through August 31, 2008) Annual Maintenance Grant Contract with the Office of the Attorney General of Texas (OAG) for the Texas VINE (Victim Impact Notification Everyday) Grant Contract FY 2008 for a total over twelve (12) months of THIRTY THOUSAND ONE HUNDRED EIGHT DOLLARS AND NO CENTS (\$30,108.00) and authorizing the County Judge to sign all relevant documents. [Requested by Sheriff Rick Flores; Account Number (Texas VINE revenue)]
- 18. Discussion and possible action to enter into a thirty-six (36) month (June 25, 2007 through June 24, 2010) Lease and Maintenance Agreement with Xerox Corporation (Copy Connection, Inc.) for two (2) Xerox WC4118P Printer/Copiers to be located at two (2) Head Start Centers (Roosevelt and Little Palominos) in the amount of TWO THOUSAND FIVE HUNDRED FIFTY-SEVEN DOLLARS AND FORTY-FOUR CENTS (\$2,557.44) over the term of the Lease plus (\$0.013) per print copy and authorizing the County Judge to sign all relevant documents.[Requested by Head Start; Account Number 903-4208-6014 (Equipment Rental)]
- **19.** Discussion and possible action to enter into a twelve (12) month (June 25, 2007 through June 24, 2008) Premium Plus Maintenance agreement #33647 with Toshiba Business Solutions of Texas to service a RISO RN2235UI copier/printer to be located in the Webb County Purchasing Department at a cost of FIVE HUNDRED NINETY-FIVE DOLLARS AND NO CENTS (\$595.00) plus overages of (\$0.0059500) per copy when over 100,000 copies and authorizing the County

- Judge to sign all relevant documents. [Requested by Purchasing Agent Eloy Ramirez; Account Number 001-0600-6402 (Equipment maintenance)]
- 20. Discussion and possible action to enter into a thirty-six (36) month (October 1, 2007 through September 30, 2010) FMV Lease Agreement # 7267499-0015 with Toshiba Financial Services (Office Communications Systems, Inc.) for one (1) Toshiba ES-3510C Copier to be located at the Webb County Facilities Department in the amount of EIGHT HUNDRED FIFTY-ONE DOLLARS AND SEVENTY-THREE CENTS (\$851.73) PER MONTH for a total cost of SEVEN THOUSAND SIX HUNDRED SIXTY-FIVE DOLLARS AND FIFTY-SEVEN CENTS (\$7665.57);over the lease term and authorizing the County Judge to sign all relevant documents.[Requested by Facilities; Account Number 001-0106-6014 (Equipment Rental)]
- 21. Discussion and possible action to enter into a (12) twelve month (October 1, 2007 through September 30, 2008) Premium Plus Maintenance agreement #33747 with Toshiba Business Solutions of Texas to service a Toshiba E-Studio 3510C Copier to be located in the Facilities Department with a per print cost of (\$0.0075) per black and white copy and (\$0.07) per color copy and authorizing the County Judge to sign all relevant documents. [Requested by Raul R. Elizondo; Account Number 001-0106-6402 (Equipment Maintenance)]
- 22. Discussion and possible action to enter into a "Memorandum of Understanding," (for a three year period beginning June 1, 2007 and ending May 31, 2010), with the Laredo Police Department, Texas Parks and Wildlife (Park Ranger) and the Texas Parks and Wildlife Law Enforcement Division (Game Warden) to allow the Webb County Sheriff to assist the Texas Parks & Wildlife Service in providing law enforcement response and services at the Lake Casa Blanca International State Park and authorizing the Webb County Judge to sign all relevant documents. [Requested by Webb County Sheriff's Dept.]
- 23. Discussion and possible action to enter into a supplemental agreement with Reliant Energy for the Comprehensive Energy Assistance Program (Reliant Energy CARE Program) administered by the Webb County Community Action Agency whereby Reliant Energy will provide THIRTY SEVEN THOUSAND THREE HUNDRED EIGHTY DOLLARS AND NO CENTS (\$37,380.00) in additional funding to Webb County earmarked for clients of Reliant Energy needing utility payment assistance and authorizing the County Judge to execute all relevant documents. [Requested by Community Action Agency; Account Number (Grant Revenue)]

- 24. Discussion and possible action to enter into a three (3) year (July 1, 2007 to June 30, 2010) Commercial Service Agreement with Time Warner Cable-Southwest Division to provide internet connectivity between the offices of the Justices of the Peace, Precinct 1, Place 2; Precinct 2, Place 1; and Precinct 4, the 406th District Court, and the Webb County Sheriff (Jail) as part of a video conferencing network between the offices at an annual cost Of EIGHTEEN THOUSAND THREE-HUNDRED DOLLARS (\$18,300.00) and a one time installation fee of FOUR HUNDRED NINETY NINE DOLLARS (\$499.75) for a total cost over the term agreement of FIFTY-FIVE THOUSAND THREE HUNDRED NINETY-NINE DOLLARS AND SEVENTY -FIVE CENTS(\$55,399.75) and authorizing the Webb County Judge to sign all relevant documents. [Requested by Purchasing Department; Account Number 001-0109-6004-03]
- 25. Discussion and possible action to enter into an architectural contract with Sepulveda Associates Architects, Inc. for the design of improvements to the fifth floor of the Justice Center in the amount of FIFTY-TWO THOUSAND FIVE HUNDRED NINETY FIVE DOLLARS (\$52,595.00) plus reimbursable expenses at 1.10 times expenses incurred by the Architect and authorizing the County Judge to sign all relevant documents. [Requested by Eloy Ramirez, Webb County Purchasing Agent.]
- **26.** Discussion and possible action to authorize the County Judge to request committed funds of the Lamar Bruni Vergara Trust in the amount of FIVE HUNDRED THOUSAND DOLLARS (\$500,000.00) for the construction of the Lamar Bruni Vergara Girl Scouts/Webb County Youth Facility be transmitted to Webb County and the "Terms of Use and Agreement" be transmitted to the Lamar Bruni Vergara Trust. [Requested by Lamar Bruni Vergara Trust Co-Trustees.]
- 27. Discussion and possible action to enter into a Design Build Contract in the amount of EIGHT HUNDRED SIXTY-THREE THOUSAND NINE HUNDRED FIFTY-ONE DOLLARS AND ELEVEN CENTS (\$863,951.11) with CG Construction d/b/a CC Construction for the construction of the Webb County Morgue and Offices of the Medical Examiner and authorizing the County Judge to sign all relevant documents. [Requested by Dr. Corinne Stern, Webb County Medical Examiner Fund 676-8101-8002 \$50,000.00, 676-8101-8601 \$559,219.00, 696-2070-8801 \$24,679.00, 660-2070-8801\$44,773.00, 722-2070-8801 \$91,352.00, 719-8101-6022 \$25,000.00, 719-8101-8601 \$75,000.00.]

28. Discussion and possible action regarding the holdover tenancy of three businesses, Mario's Car Wash, La America Pawnshop and Nuevo Poblano Restaurant as well as the Veteran's Coalition Offices being County property generally located at 409 and 413 San Bernardo and any matters incident thereto.

29. Discussion and possible action to enter into an Agricultural and Hunting Lease for approximately 8,829.57 acres of school land (known as the Penjamo and Llano Pastures) with Mr. Seymon Deutsch at a rent of TWELVE DOLLARS (\$12.00) per acre for a three year period being an total of THREE HUNDRED SEVENTEEN THOUSAND EIGHT HUNDRED SIXTY-FOUR DOLLARS AND FIFTY-TWO CENTS (\$317,864.52) with an additional two year option at the same rate (\$105,954.84 per year) and authorizing the County Judge to sign said lease agreement. [Requested by Webb County Purchasing Agent.]

Tax Assessor Collector

30. Discussion and possible action to allocated funds for line item 001-0700-6411 (Repairs & Maintenance Software), previously paid by MIS, for payment of EZ Tax (Property Tax software) in the amount of \$11,142.00. [Requested by Tax Assessor-Collector; Account Number 001-0700-6411]

Building Maintenance

31. Discussion and possible action to fill custodian slot #0889 at \$8.25 per hour and charge to account #001-0106-5001 payroll.

Community Action Agency

- **32.** Discussion and possible action to accept additional monies for the Comprehensive Energy Assistance Program (CEAP) from the Texas Department of Housing & Community Affairs (TDHCA), for FY-2007, in the amount of \$90,098.00.
- **33.** Discussion and possible action to accept a check in the amount of \$12,000.00 from Reliant Energy Retail Services, LLC. Webb County Community Action Agency will utilize these funds to assist qualified Reliant Energy Retail Services, LLC clients.
- **34.** Discussion and possible action to fill slot #1131, full-time with benefits, at a salary rate of \$9.00 per hour for El Aguila Rural Transportation Program. [No impact on the General Fund]

Economic Development

35. Discussion and possible action to approve the design plaque for "La Presa Community Center". [Requested by Commissioner Frank Sciaraffa; Acct. 723-8103-8710-1]

36. Discussion and possible action to authorize the Webb County Economic Development Department to develop and submit an Edward Byrne Memorial State and Local Law Enforcement Discretionary Grant application to the Office of Justice Programs, Bureau of Justice Assistance, Department of Justice, in the amount of \$210,000.00, with no County match, for the purpose of purchasing law enforcement equipment for the use of Webb County Constables: i.e., ten (10) bullet-proof vests, ten (10) tactical carbines, ten (10) mobile radio units and five (5) vehicles. And designating the County Judge as the County's Chief Executive Officer and Authorized Representative to act in all matters in connection with this application.

Engineering Department

- **37.** Discussion and possible action authorizing Utilities Department to fill vacant position slot #1535, Operator 1, at a salary of \$11.11 per hour.
- **38.** Discussion and possible action authorizing final payment to J&S Water Wells in the amount of \$87,933.60 for the Secondary Water Source Project. [Requested by Monte Richardson.; Account Number 718-0118-8601]

Indigent Healthcare Services

39. Discussion and possible action to fill slot #1891, (Front Desk Coordinator) up to \$10.96 per hour depending on experience, effective June 25, 2007.

Public Defender

40. Discussion and possible action to authorize the Public Defender to fill the following slots effective June 30, 2007:

Slot #1972 Criminal Investigator at an hourly rate of \$16.74

Slot #0264 Legal Secretary at an hourly rate of \$13.31

Purchasing Department

41. Discussion and possible action to change the location for the Medical Examiner's Facility from East of the County Agriculture Building on the South side of Hwy.59 to North of Road and Bridge and West of LIFE DOWNS. [Requested by Mike Cabello, Interim County Engineer; Account Number; none]

- **42.** Discussion and possible action to authorize the Purchasing Agent to contract the services of Summit Communications to upgrade and install a Telephone System at J.P. Pct. 2, Pl. 1, Ramiro Veliz' Office in the amount of \$6,459.00. [Requested by Judge Ramiro Veliz; Account Number 016-1042-6224]
- **43.** Discussion and possible action to approve final payment and retainage for the Self Help Community Center Park for service submitted by CG Construction as follows:

<u>Phase</u>	<u>Amount</u>	Fund Account	<u>Balance</u>
1	\$ 27,388.00	658-8103-8710-2	\$ 2,508.67
		723-2311	\$12,578.25
	\$ 16,833.50	723-8103-8710-2	\$ 2,731.00
		723-2311	\$14,102.50
III	\$ 15,086.92	723-8103-8710-2	\$ 5,686.20
		658-2311	<u>\$21,701.80</u>
TOTAL:	\$ 59,308.42		\$ 59,308.42

[Requested by Mike Cabello, Interim Engineer; Account Number 658-8103-8710-2, 723-8103-8710-02, 658-2311, 658-2311]

44. Discussion and possible action to award the following bids:

2007-88	"CEAP Evaporative Cooler"	Lowe's Home Center
2007-91	" Weatherization Contractor for Labor and	
	Material for Attic & Wall Insulation"	Border Insulation

[Requested by Eloy Ramirez, Jr.; Account Number No Account needed at this time]

45. Discussion and possible action to authorize the Purchasing Agent to obtain the services of Sunbelt Air Conditioning in the amount of \$6,800.00 to furnish and install (1) 12 ½ condenser at the Jail. [Requested by Major J.J. Gonzalez; Account Number 001-2060-6401]

Closed Session/Executive Session

- **46.** Discussion and possible action regarding Notice of Alleged Violations, Complaint No. EAB2007004507D, Texas Department of Licensing and Regulation.[Closed Session-Attorney Client Consultation if deemed necessary, Texas Government Code Title 5, Subchapter D, Section 551.071 (Consultation with Attorney)] [Requested by Webb County Engineering Interim Engineer]
- **47.** Discussion and possible action to reassign some or all Webb County Road & Bridge Department employees currently assigned to the Texas Department of Public Safety to assist with processing motor vehicle citations; to provide funding to the State of Texas in lieu of assigning employees to DPS; to transfer slots of such employees to other departments; or to take other action as Commissioners Court may deem appropriate. [Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Sections 551.071 (Consultation with Attorney) and 551.074 (Personnel Matters)].
- **48.** Discussion and possible action to transfer the following Road & Bridge Department slots to the following Departments effective 10-1-2007:

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#2206 to Judge Ramiro Veliz, Justice of the Peace Precinct Two, Place One
#1497 to Judge Ramiro Veliz, Justice of the Peace Precinct Two, Place One
#2114 to Judge Oscar Martinez, Justice of the Peace, Precinct Four
#1524 to Judge Oscar Martinez, Justice of the Peace, Precinct Four
#2205 to Judge Oscar Martinez, Justice of the Peace, Precinct Four
#2204 to Judge Ricardo Rangel, Justice of the Peace, Precinct Two, Place Two
[Executive Session is requested pursuant to Texas Government Code Title 5,
Subchapter D, Section 551.071 (Consultation with Attorney and 551.074 (Personnel Matters)]
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49. Adjournment

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.

♣DISABILITY ACCESS STATEMENT ♣

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

large print are requested to contact the court administrator at (956) 523-4622.
DATED <u>22nd</u> THIS DAY OF <u>June</u> , 2007
By: Yolanda L. Carrillo Court Administrator
CERTIFICATION OF NOTICE AND POSTING
I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 22nd day of June , 2007 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.
DATED THIS <u>22nd DAY OF June</u> , 2007
MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS
BY: Imelda Diaz, Deputy Clerk